

How to Pay Online

A Quick Walk Through



Online Bill Pay



To pay your invoices online, you may click on the “**Online Bill Pay**” link at the top right of every page or the “**\$ Pay Invoices Online**” link found on the My Account Page.

The screenshot displays the website's header and navigation menu. At the top right, a user profile for 'Lori (101593)' is shown with a 'Logout' button and a red-bordered 'Online Bill Pay' link. Below this is the company logo and name, a search bar, and a shopping cart icon with a total of \$13,118.40. A dark navigation bar contains links for 'Products', 'Place an Order', 'Dealer Resources', 'About Us', and 'My Account'. On the left, a sidebar menu includes 'Account Activities' and 'Shopping Tools'. The 'Account Tools' section lists various options, with '\$ Pay Invoices Online' highlighted with a red border. Other account tools include 'Change Password', 'Current Statement', 'Customer Resources', 'Invoices & Shipments', 'Open Backorders', 'Saved Carts', 'Search History', 'Set Checkout Defaults', 'Wish Lists', 'View Orders', 'View Quotes', 'Web Account Info', and 'Logout'.

info@oedinc.com | (919) 876-6937

Lori (101593) | Logout | Online Bill Pay

Outdoor Equipment Distributors, Inc.

Search by keywords or item #s... Search

\$13,118.40

Account Activities

Shopping Tools

Products Place an Order Dealer Resources About Us My Account

Follow Us: f

★ Favorites List

☰ Frequently Ordered Items

Account Tools

Change Password

Current Statement

Customer Resources

Invoices & Shipments

Open Backorders

Saved Carts

Search History

Set Checkout Defaults

Wish Lists

View Orders

View Quotes

Web Account Info

Logout

\$ Pay Invoices Online

Privacy Settings

Purchase History

Recent Web Orders

Online Bill Pay – Step One



There are two steps to pay your bill online.

You begin by selecting the invoices you wish to pay by clicking on the toggle button(s) to the left of the invoice number(s) desired.

You also have the option of selecting all open invoices by clicking on the toggle button to the left of the word **"Invoice"**.

This toggle can either select all or deselect all.

Online Invoice Payment - Step 1 of 2

Invoices

Select Invoices from Previous Month

Clear all Selections

Beginning Date:

End Date:

Select from Date Range

<input type="checkbox"/>	Invoice	Inv Date	PO Number	Due Date	Past Due (Days)	Inv Amount	Open Amount	Payment Amount
<input checked="" type="checkbox"/>	2172305	9/6/2018	ECSP2109ACC V070ACC19	6/10/2019	--	\$3,152.63	\$3,152.63	<input type="text" value="3152.63"/>
<input checked="" type="checkbox"/>	2195105	2/4/2019	v070204	6/10/2019	--	\$35.42	\$35.42	<input type="text" value="35.42"/>
<input checked="" type="checkbox"/>	2197182	2/22/2019	2019EcPtsBook	6/10/2019	--	\$49.98	\$49.98	<input type="text" value="49.98"/>
<input checked="" type="checkbox"/>	2197947	2/27/2019	2019EcPtsBook	6/10/2019	--	\$26.90	\$26.90	<input type="text" value="26.90"/>
<input checked="" type="checkbox"/>	2198006	2/27/2019	2019EcPtsBook	6/10/2019	--	\$6,796.46	\$2,265.48	<input type="text" value="2265.48"/>
<input checked="" type="checkbox"/>	2198474	2/28/2019	2019EcPtsBook	6/10/2019	--	\$10.40	\$10.40	<input type="text" value="10.40"/>



Online Bill Pay – Step One

After selecting all the invoices you wish to pay, click on the red **"Calculate Total"** button and it will calculate the total amount of all the selected invoices you wish to pay.

When you are ready to make the payment, click on the blue **"Continue to Payment Method"** button.

You can cancel the process at any time by clicking the **"Cancel & Return to My Account"** link below the blue button.

nvoicepayment

<input checked="" type="checkbox"/>	2214132	5/16/2019	v070516	8/10/2019	--	\$158.11	\$158.11	158.11
<input checked="" type="checkbox"/>	2214810	5/20/2019	v070520	6/10/2019	--	\$347.76	\$347.76	347.76
<input checked="" type="checkbox"/>	2215043	5/21/2019	v070506	6/10/2019	--	\$13.39	\$13.39	13.39
<input checked="" type="checkbox"/>	2215045	5/21/2019	v070502	6/10/2019	--	\$23.90	\$23.90	23.90
<input checked="" type="checkbox"/>	2215046	5/21/2019	v070425	6/10/2019	--	\$2.80	\$2.80	2.80
<input checked="" type="checkbox"/>	2215488	5/23/2019	v070523	6/10/2019	--	\$232.15	\$232.15	232.15

Total: \$6,318.92

[Calculate Total](#)

[Continue To Payment Method](#)

[<< Cancel & Return to My Account](#)



Online Bill Pay – Step Two

You have two options to pay your invoice(s) online:

- **Credit Card** – a 3% convenience fee will automatically be charged using this method
- **E-Check or Bank Account** – no convenience fee will be charged using this method

The Credit Card method is the default setting. To choose the E-Check or Bank Account method, select “**E-Check**” from the drop down.

The system automatically calculates the convenience fee for “**Credit Card**” transactions and displays it for you. This fee does not show for “**E-Check**” transactions.

The “**Total Payment**” amount shown for **Credit Card** transactions includes the convenience fee and the total amount of the invoices selected. This is the actual amount that will be billed to your Credit Card.

The “**Total Payment**” amount shown for **E-Check** transactions is the total amount of the invoices selected. This is the actual amount that will be deducted from your Bank Account.

Online Invoice Payment - Step 2 of 2

Invoices selected for payment

Invoice	Inv Date	Due Date	Days Past Due	PO Number	Inv Amount	Open Amount	Payment Amount
2172305	9/6/2018	6/10/2019	--	ECSP2109ACC V070ACC19	\$3,152.63	\$3,152.63	\$3,152.63
2195105	2/4/2019	6/10/2019	--	v070204	\$35.42	\$35.42	\$35.42
2197182	2/22/2019	6/10/2019	--	2019EcPtsBook	\$49.98	\$49.98	\$49.98
2197947	2/27/2019	6/10/2019	--	2019EcPtsBook	\$26.90	\$26.90	\$26.90

Convenience Fee: \$97.94
Total Payment: \$3,362.87

Comments

Credit Card

Credit Card

E Check



Online Bill Pay – Step Two

Once you've entered your Credit Card or E-Check information, click on the blue **"Submit Payment"** button to make the payment.

Credit Card ▼

Enter Credit Card Info

Name on Card

Billing Address 1

Address 2

City

State

Alabama ▼

Postal Code



Phone Number

Email Address

Card Type

Visa ▼

Credit Card Number

Expiration

January ▼ 2019 ▼

Security Code (back of card)

Signature

Submit Payment

Start Over

Total Payment: \$3,264.93

Comments

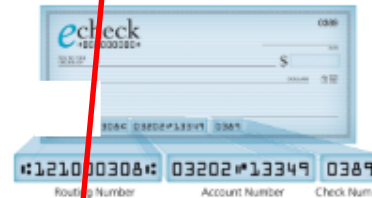
E Check ▼

Enter Check Information

Account Type

Checking ▼

Bank Name



Name on Account

Routing Number

Account Number

Signature

Submit Payment

Start Over